



Orange Village
 4600 Lander Rd.
 Ph: 440-498-4400
 Fax: 440-498-4404

IF DOORS ARE LOCKED
 PLEASE CALL – CHAGRIN DISPATCH
 440-247-7321
 THEY WILL CONTACT THE POLICE DEPARTMENT

OFFICIAL PERMIT

FOR ORANGE VILLAGE MUNICIPAL FACILITIES: BASEBALL FIELDS, SOCCER FIELDS,
 WOODELL ROOM, COUNCIL CHAMBERS OR PARK PAVILIONS

Facilities Requiring Deposit of \$200.00:

Deposit shall be used to defray any cleaning and/or repair costs incurred by the Village. Unused deposit amounts shall be returned to the person/entity who obtained the permit within thirty (30) days following event. If cleaning and repair costs exceed \$200, the applicant is liable for such costs.

- SINGER PAVILION
 KLUTER PAVILION (Pike Dr.)
 MULCAHY PAVILION
 WOODELL ROOM (INSIDE)

Facilities not requiring a deposit:

- DUBYAK DIAMOND
 HAZLETT FIELD (Pike Dr.)
 SOCCER FIELD
 COUNCIL CHAMBERS (ONLY FOR ASSOCIATION MEETINGS)

Date: _____

Reservation Date: _____

Time requested from: _____ To: _____ # in attendance _____

Name _____

Address _____ Zip _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

For the Purpose of: _____

Authorization Given by (OV Staff Member): _____

CONDITIONS OF PERMIT:

- The Orange Village ball fields, park pavilions, and the Woodell Room and Council Chamber may be reserved by Orange Village Residents **for their use only**.
- The resident of Orange Village who reserves the facility, must be present at all times during the use of the facility.
- The use of Village property is subject to all pertinent state laws and Orange Village Ordinances.
- **Alcohol is not permitted in/on Orange Village Property.**
- All proceedings shall be orderly.
- The holder of this permit shall be responsible for damages to Village property resulting from use herein and is expected to report any damages to personnel at the Orange Village Hall.
- Orange Village and its officials shall be freed from any liability for damages to persons or property resulting from the issue of this permit.
- **Litter and debris shall be cleaned up and placed in the proper receptacles. No trash bags shall be placed outside the receptacles. Large quantities of trash shall be placed in the dumpster located behind Village Hall. PLEASE BRING EXTRA TRASH BAGS.**
- **Drive by Mulcahy Pavilion is for loading/unloading ONLY. NO PARKING IS PERMITTED**
- **OVERFLOW PARKING CAN BE FOUND IN THE VILLAGE HALL PARKING LOT**
- Notice of cancellation of areas reserved must be received forty-eight (48) hours prior to the reserved use of the facility.
- This permit is valid for no more than a period of four (4) hours on any given day.
- Resident must have this permit with them at the time of the event.
- Please limit the use of plastic water bottles, for your convenience Orange Village received a grant from Ohio EPA installed two drinking fountain/water refill stations.

FOR OFFICE USE ONLY

AMT PAID: _____ CK #/CASH: _____ DATE _____

INSPECTED BY: _____ REFUND REQUEST DATE _____

FULL AMOUNT
 PARTIAL _____
 EXPLAIN ON OTHER _____

 Signature of Resident

If no funds are needed, you can email the completed form to agirardi@orangevillage.com.