

**LANDSCAPE APPLICATION – NEW SINGLE FAMILY DWELLINGS**

ORANGE VILLAGE BUILDING DEPARTMENT  
4680 LANDER RD. - ORANGE VILLAGE, OH 44022 - 440-498-4405

**INSTRUCTIONS AND INFORMATION:** Please supply the information requested below. In addition to this information, applicants are required to submit four (4) sets of plans. **SUBMISSIONS THAT ARE NOT ADEQUATE FOR REVIEW WILL NOT BE ACCEPTED.**

**The following are required:**

- Village approved site plan
- Homeowner Association Approval (if applicable)
- Dated landscaping plan scaled 1/4" or 1/8" including:
  - o Outdoor utilities, equipment, hose bibs, home photos / elevations – all sides
  - o Proposed groundscape, decks, patio, pavement, walls, walkways, fencing, etc.
  - o Phasing details / timelines
  - o Whole lot and treelawn ground cover identification
  - o Planting key: number, botanic and common names, size, location
  - o Lawn sprinkling plan if proposed

- **\$400.00 plan review / inspection deposit required**

**REVIEW, INSTALLATION AND INSPECTION:** Upon submittal of all required documents the Building Commissioner will consult with the Village Engineer and Village Landscape Architect. Applicants will be notified of the plan approval or disapproval. **LANDSCAPING INSTALLATION MAY NOT PROCEED UNTIL THE PROJECT HAS BEEN APPROVED BY THE BUILDING COMMISSIONER.**

**VILLAGE EXPECTATIONS / REQUIREMENTS:**

- o Maintain approved site drainage
- o Provide side foundation plantings extending 15-20 feet from front corners
- o Screen utilities with plantings and allow for maintenance access

**A MINIMUM OF FOUR (4) SETS OF PLANS MUST BE SUBMITTED AND PDF MUST BE E-MAILED TO THE BUILDING COMMISSIONER.**

If you have any questions, please feel free to stop at the office in the Building Department or call the Building Department.

**SECTION 1 – APPLICANT INFORMATION (Please PRINT or TYPE)**

- ☐ Address of Project: \_\_\_\_\_
- ☐ Owner: \_\_\_\_\_ Phone No: \_\_\_\_\_
- ☐ Owner's Address: \_\_\_\_\_
- ☐ Owner's Email: \_\_\_\_\_
- ☐ Landscape Architect / Designer (if applicable): \_\_\_\_\_ Phone No: \_\_\_\_\_
- ☐ Landscape Architect / Designer's Email: \_\_\_\_\_
- ☐ Landscape Architect / Designer's Address: \_\_\_\_\_
- ☐ Contractor (if known): \_\_\_\_\_ Phone No: \_\_\_\_\_
- ☐ Contractor Email: \_\_\_\_\_
- ☐ Application made by: \_\_\_\_\_ Phone No: \_\_\_\_\_
- ☐ Signature: \_\_\_\_\_

**\$400.00 PAID** \_\_\_\_\_

**CHECK #** \_\_\_\_\_

**DATE:** \_\_\_\_\_