

1st reading 8-14-19
2nd reading 10-2-19
3rd reading 11-13-19
Voted On 11-13-19
Ayes: 7 Nays: 0
PASSED DEFEATED

ORDINANCE NO. 2019-22
(AS AMENDED)

AN ORDINANCE
AMENDING CERTAIN SECTIONS OF THE CODIFIED ORDINANCES
OF ORANGE VILLAGE TO CREATE THE POSITION AND ESTABLISH
DUTIES AND LIMITATIONS OF AN ASSISTANT TREASURER,
ESTABLISHING THE COMPENSATION RANGE FOR THAT POSITION,
CONFIRMING THE MAYOR'S APPOINTMENT OF CATHERINE KUPS
TO THAT POSITION.

WHEREAS, the Mayor and the Treasurer/Tax Administrator have recommended that the administration of the Village's Finance Department would be more efficient if the position of Finance Administrator/HR Administrator was converted to the position of "Assistant Treasurer," and that the designation of such a title would reflect the current operations of the department; and

WHEREAS, this Council finds and determines that it is in the best interest of the Village to create the position of Assistant Treasurer, which position will include the duties of HR Administrator; and

WHEREAS, pursuant to Article III, Section 8 of the Charter of Orange Village, this Council must establish the compensation of officers and employees of the Village; and

WHEREAS, Council desires to confirm the appointment of Catherine Kups to the newly created position of Assistant Treasurer.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF ORANGE VILLAGE, CUYAHOGA COUNTY, STATE OF OHIO:

SECTION 1. That Section 125.01, Signatures on Checks, of the Orange Village Codified Ordinances is amended to read as follows:

"125.01 SIGNATURES ON CHECKS.

At least two of the following four officials must sign all Village checks to validate them: the Mayor, the President of Council, the Village Treasurer and the Assistant Treasurer."

SECTION 2. That Section 125.20, Finance Administrator, of the Orange Village Codified Ordinances is amended to read as follows:

"125.20 ~~FINANCE ADMINISTRATOR~~ ASSISTANT TREASURER.

There is hereby created the full-time position of ~~Finance Administrator~~ Assistant Treasurer, who shall perform such duties as are assigned by the Village Treasurer. The ~~Finance Administrator~~ Assistant Treasurer shall be appointed by the Mayor, subject to the confirmation by a majority of Council."

SECTION 3. That Subsection (a), Composition, of Section 775.45, Board of Review, of the Orange Village Codified Ordinances is amended to read as follows:

“(a) Composition. A Board of Review, consisting of two persons appointed by Village Council and one person appointed by the Mayor, is hereby created.

(1) Board members appointed by Council shall not be employees, elected officials, or contractors with the Village, nor shall they have served in any such capacities in the five (5) years immediately preceding the date of their appointments.

(2) A Board member appointed by the Mayor may be an employee of the Village, but may not be the Village Treasurer, ~~Finance Administrator~~, ~~Assistant Treasurer~~, Tax Administrator, an employee directly involved in Village tax matters, or any direct subordinate thereof.”

SECTION 4. That existing sections 125.01, 125.20 and 775.40 of the Codified Ordinances of Orange Village and any ordinance in conflict with this ordinance are repealed to the extent of the conflict.

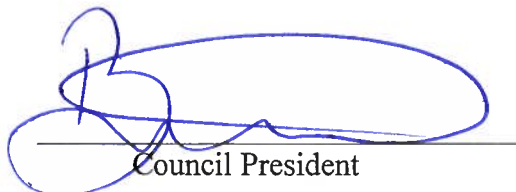
SECTION 5. That the overtime exempt annual salary range for the Assistant Treasurer shall be between \$30,000 and \$85,000, with the specific annual pay amount to be determined by the Mayor from within that range.

SECTION 6. That Council hereby confirms the Mayor’s appointment of Catherine Kups to the position of Assistant Treasurer.

SECTION 7. That actions of this Council concerning and relating to the passage of this legislation were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings held in compliance with all legal requirements including Chapter 105 of the Codified Ordinances of Orange Village.

SECTION 8. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED: Nov. 13, 2019

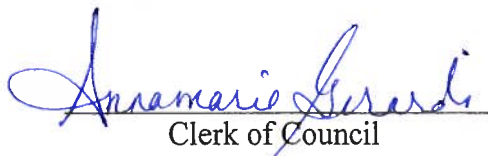


Council President

Submitted to the Mayor for approval on this 13 day of NOVEMBER 2019

Approved by the Mayor this
13th day of November 2019

ATTEST:



Clerk of Council



Mayor