

**Orange Village  
Building Department  
4600 Lander Road  
Orange Village, Ohio 44022  
Phone (440) 498-4400  
Fax (440) 498-4404**

**APPLICATION FOR A CERTIFICATE OF COMPLIANCE  
POINT OF SALE INSPECTION**

Chapter 1337 of the Codified Ordinances of Orange Village, Ohio requires owners of dwelling units to apply for and obtain a Certificate of Compliance or Certificate of Conditional Transfer from the Building Department prior to the transfer of title. Chapter 1337 does not apply to the individual transfer of any dwelling or dwelling unit through inheritance or gift where no bona fide sale is intended and does not apply to new dwelling units which are required to obtain a certificate of occupancy from the Village. If a dwelling or dwelling unit is sold at a Sheriff's sale or court-ordered auction and a Certificate of Compliance has not been issued within one year prior to such sale, the purchaser is required to submit an Application For A Certificate of Compliance within thirty days of the sale and must provide the following information: (1) the date of Sheriff's sale or court-ordered auction; (2) a copy of the title; and (3) if a court-ordered auction, a copy of the court order.

**Address of the Dwelling or Dwelling Unit ("property") to be inspected:** \_\_\_\_\_  
**Zip:** \_\_\_\_\_

**The property has a household sewage (septic) system:** \_\_\_ Yes \_\_\_ No

**Does the household utilize a well as its potable water supply:** \_\_\_ Yes \_\_\_ No

**Has the property been occupied for the last thirty (30) days:** \_\_\_ Yes \_\_\_ No

Owner Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Please indicate which number listed above is the best to reach you: \_\_\_ Home \_\_\_ Cell \_\_\_ Work

Fax: \_\_\_\_\_

Agent of Owner Information (if applicable):

Company Name: \_\_\_\_\_

Agent Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Work: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

**REQUEST FOR INSPECTION; WAIVER**

I hereby request that Orange Village make a Point-of-Sale Inspection at the property listed above in order to comply with the provisions of Chapter 1337 of the Codified Ordinances. I understand that the Building Department will forward a copy of my application to the Village Fire Department and, if applicable, to the Cuyahoga County General Health District. A fee of \$50.00 accompanies this application and this application is tendered with the understanding of, and agreement with, the following:

- Property owners have a constitutional right to refuse entry onto private property by the Village and by signing this request I am waiving my right to refuse entry;
- A Certificate of Compliance is valid for a period of one year from the date of its issuance;
- The Village Fire Department will inspect the property to determine compliance with Chapter 1373 of the Codified Ordinances of the Village relating to smoke and carbon monoxide detectors;
- If the property has a household sewage treatment system, the Cuyahoga County General Health District will inspect the property and, if the household relies on well water for its potable water supply, will collect water samples to determine whether such sample complies with all applicable requirements. If the property is found not in compliance with such requirements, the Cuyahoga County General Health District will issue an order for the correction of any violation which must be corrected by the owner within the time frame established by the Cuyahoga County General Health District;
- The owner is responsible for correcting any and all other violations found at the time of inspection within ninety (90) days of the inspection;
- A Certificate of Conditional Transfer may be issued if the owner is not able to correct violations before transfer of title, however, in order for the Certificate of Conditional Transfer to be effective it must be signed and dated by the purchaser;
- The seller is required to deposit in escrow, when an escrow has been established, a copy of the Certificate of Compliance or a Certificate of Conditional Transfer which has been signed and dated by the purchaser;
- The Point-of-Sale Inspection is made solely for and on behalf of the Village and there is no liability or responsibility to any present or future owner or occupant of the property resulting from the Point-of-Sale Inspection;
- The Village assumes no liability or responsibility for failure to report violations that may exist and does not warrant the repairs made pursuant to a Point-of-Sale Inspection; and
- The Point-of-Sale Inspection does not prohibit the Village, at any time, from proceeding against the owner of the property for violation of any other ordinances.
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Name of Applicant: \_\_\_\_\_  
*(Please Print Legibly)*

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Note: If the applicant wants to schedule appointments for inspection, the Orange Village Fire Department can be reached at (216) 469-1901 or email [wilsonr@orangevillage.com](mailto:wilsonr@orangevillage.com) and, if applicable, the Cuyahoga County General Health District can be reached at (216) 201-2001.

A separate application must be completed for each dwelling unit.