



ORANGE VILLAGE BUILDING DEPARTMENT
 4600 LANDER ROAD
 ORANGE VILLAGE, OH 44022

Phone-440-498-4400 Fax-440-498-4404
 Hours: Monday-Friday, 8:30 am – 4:30 pm

COMPLETION CHECK LIST

Date _____	Owner _____
P&Z Date _____	Address _____
Deposit _____	Contractor _____

- _____ Application for Building Permit
- _____ Plan Review fee: \$750 new dwelling, or \$500 addition
 (Permit fees are separate and collected after approval by PZ/ABR)
- _____ Three (3) sets of building plans and specifications.
- _____ Four (4) Site Plans (including property lines, set backs, Topo plans showing existing & proposed grades)
- _____ Tree Plans (Red-to be moved, Blue-to be retained, Yellow-questionable)
- _____ Photos showing existing house and adjacent homes
- _____ Energy Code Calculations
- _____ Received copy of 'Stormwater Management' information
- _____ Received copy of Fire Regulations
- _____ Received copy of Zoning Code Regulations
- _____ Received copy of Building Requirements/Procedures

- *Applicant must submit Landscaping Plans to Architectural Review Board before an Occupancy Permit is granted (see code book sec. 1335.02A, ord. #2000-17).*
- **Applicant has read this list and has included all of the required components.** *A sample of the material should be presented to the Orange Village Planning and Zoning Commission / Architectural Review Board.*